

APPENDIX 2

PROPOSED AMENDMENTS TO THE COUNCIL’S CONSTITUTION TO ACCOMMODATE THE PETITIONS SCHEME

(amended or additional wording underlined)

CONSTITUTION SECTION	RELEVANT SUB-SECTION	PROPOSED CHANGES
PART 2 : Article 3 – Citizens and the Council)	Para. 3.01(c)	<p>(c) Participation. Citizens have the right to :</p> <p>(i) submit petitions to <u>the full Council</u>, Cabinet, Cabinet Members, or Overview & Scrutiny Committees and Task Groups, <u>in accordance with the Petitions Scheme set out in Annex A to the Council Procedure Rules in Part 4 of this Constitution;</u></p>
PART 2 : Article 6 – Overview and Scrutiny Committees	<p>Para. 6.01 – Scrutiny Board Terms of Reference</p> <p>Para. 6.02 – General role of Overview and Scrutiny Committees</p>	<p>Add:</p> <p><u>Reviewing the adequacy of the steps and decisions taken in response to petitions made under the Council’s Petitions Scheme, in cases where a review has been requested.</u></p> <p>vi) consider any petitions or deputations on a relevant matter, <u>and any request for a review of the steps taken and decisions made by the Council in response to a petition when so directed by the Scrutiny Board,</u> in accordance with the Overview and Scrutiny Procedure Rules <u>in Part 4 of this Constitution.</u></p>

CONSTITUTION SECTION	RELEVANT SUB- SECTION	PROPOSED CHANGES
PART 2: Article 7 - The Executive (Cabinet)	Para. 7.06 – Responsibility for Functions	Cabinet members have responsibility for developing policies, setting objectives, taking decisions (either individually or collectively via Cabinet), <u>responding to petitions made to them under the Council’s Petitions Scheme</u> , and monitoring Council and departmental activities, for the areas set out in their Responsibilities and Portfolios maintained in <u>Part 3</u> of this Constitution
PART 4 - Council Procedure Rules	Para. 1.2 and 2.1 – business at annual and ordinary Council meetings Annex A – Petitions and Deputations	Add new sub-paragraphs as follows: <u>Considering any petitions made to the Council under the Petitions Scheme at Annex A</u> Delete and replace with the Petitions Scheme set out Appendix 1 to this report.
PART 4 - Executive Procedure Rules	Para. 2.3 – Business of the Executive	Add new sub-paragraph as follows: (v) <u>consideration of any petitions made to the Cabinet under the Petitions Scheme at Annex A to the Council Procedure Rules in Part 4 of the Constitution;</u>
PART 4 - Overview and Scrutiny Procedure Rules	Sub-section 16 – Members and officers giving account	Add: <u>In cases where a petition, submitted in accordance with the Council’s Petitions Scheme (see section 24 below), asks for the Chief Executive or a Director to give evidence at a Scrutiny Committee meeting, it is the duty</u>

CONSTITUTION SECTION	RELEVANT SUB- SECTION	PROPOSED CHANGES
<p>PART 4 - Overview and Scrutiny Procedure Rules (cont.</p>	<p>New sub-section 24</p> <p>26- Procedure at Overview and Scrutiny Committees (order of business)</p>	<p><u>of those persons to attend if so required. The Scrutiny Committee may decide that it would be more appropriate for another officer to give evidence instead of the officer named in the petition.</u></p> <p>Add new sub-section:</p> <p><u>24. Petitions</u></p> <p><u>Petitions may be made to an Overview and Scrutiny Committee in accordance with the Council's Petitions Scheme at Annex A to the Council Procedure Rules in Part 4 of the Constitution;</u></p> <p><u>A Select Committee will also be directed to consider a request for a review of the steps taken and decisions made by the Council in response to a petition in cases where the Scrutiny Board considered the original petition.</u></p> <p>Overview and Scrutiny Board. Add new sub-para. (iii) <u>petitions, and reviews of the steps taken and decisions made by the Council in response to petitions.</u></p> <p>Select Committees. Add new sub-para. (iii) <u>petitions.</u></p>